

**MGM University**  
**Chhatrapati Sambhajnagar, 431003**



**Application form for the Issue of Degree Certificate (by Post/Hand)**

**Note:** All entries must be correctly made by the applicant. Application with incorrect and incomplete entries will be rejected.

To,

The Controller of Examinations,  
MGM University,  
Aurangabad. (Maharashtra)

1. I request you to issue me the Degree of -----program  
(branch /specialization-----) as I have passed the  
final examination leading to this degree held in -----(month and year).
2. I further request that the degree be given to me by hand/by post on my  
correspondence address as given in para 3 (j) below.
3. My Particulars are given below:

(a) PRN No.

|  |  |  |  |  |  |  |  |  |  |  |
|--|--|--|--|--|--|--|--|--|--|--|
|  |  |  |  |  |  |  |  |  |  |  |
|--|--|--|--|--|--|--|--|--|--|--|

(b) Full Name (As appeared on your Statement of Grade in English)

|  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|
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|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|

(b) Name in Marathi (Devnagri Script)



(c) Gender: Male/Female

(d) Mothers Name: -----

(e) Name Of the College / Institute /University Department -----

(f) Month and Year of Passing the final Exam -----

(g) Examinations Passed : (please attach Statement of Grades of the  
last Semester)

(h) Branch/Specialization: -----

**(i) Details of the credits and grades obtained:**

|                         | I Sem | II Sem | III Sem | IV Sem | V Sem | VI Sem | VII Sem | VIII Sem |      |
|-------------------------|-------|--------|---------|--------|-------|--------|---------|----------|------|
| Sem Grade Point Average |       |        |         |        |       |        |         |          | CGPA |

**(j) Address on which the degree is to be Sent (CAPITAL LETTERS):**

-----  
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PIN Code 

|  |  |  |  |  |  |
|--|--|--|--|--|--|
|  |  |  |  |  |  |
|--|--|--|--|--|--|

Mobile: ----- E-mail:-----

(k) I have paid the Fee of Rs. -----Vide receipt No.----- Dt-----

(l) I further declare that I have passed the examinations leading to the above mentioned degree. Data given by me is correct and true.

Date: ----- Signature:-----

**(For office use only)**

**Fee of Rs. -----received vide-----Dt-----**

The data given by the student has been checked and found correct.

Date----- Signature & Stamp of HoI -----

**Degree sent by post :** Vide Postal Receipt No..... Dt.....

Dispatched By (Name)-----Signature-----

Postal receipt No----- Dt-----

(postal receipt will be pasted on top of this form)

**Degree Received by Hand :** Name of the student-----

Signature-----Date-----

Issued By: Name-----Signature-----Date -----